

Westminster Communications 2019

Westminster Community Newsletter

Newsletters are published monthly. It helps to begin thinking about your communications strategy when you begin your project, in order to allow yourself time to gather information, get approvals from committees, write articles, and submit any pictures or logos by the deadline for the newsletter in which you want your article to appear. Contact: **Kristen Steele** (ksteele@nashvillewpc.org)

Newsletter	Deadline for newsletter	Theme (tentative)
December 2018	November 9	Advent & Christmas
January 2019	December 7	Starting Again
February 2019	January 10	Love/Welcome
March 2019	February 7	Turning Life Around (?)
April 2019	March 7	Easter
May 2019	April 11	Growing in Faith
June 2019	May 9	Step Outside
July 2019	June 6	
August 2019	July 11	
September 2019	August 8	
October 2019*	August 28	Generosity
November 2019	October 10	
December 2019	November 7	
January 2020	December 5	

**Deadline earlier than usual due to extra printing time*

Westminster Connection email blast

The Westminster Connection goes out via email each Friday and is used mostly for short reminders of sign ups, events, and classes happening in the coming week.

Deadline: Thursdays at 10:00 a.m.

Contact: Kristen Steele (ksteele@nashvillewpc.org)

Window on Westminster

The Window on Westminster is the "Reader's Digest" condensed version of the newsletter. It gives people little nibbles of what's happening and what's to come.

Deadline: each Tuesday at 4:00 p.m.

Contacts: Kris Pardue and Donovan Drake (kpardue@nashvillewpc.org; ddrake@nashvillewpc.org)

Website

The website can be updated at any time, but it might take us a few days to get to it

Contact: Kris Pardue and Kristen Steele (kpardue@nashvillewpc.org; ksteele@nashvillewpc.org)